|  |
| --- |
| OFFICIAL HIGH SCHOOL TRANSCRIPT |

|  |  |
| --- | --- |
| Student Information | School Information |
| Full Name:Address:Phone Number:Email Address:Date of Birth:Parent/Guardian: | **Name:****Address:****Phone Number:****Email Address:**[**Expected**] **Graduation Date:****Contact:** |

|  |
| --- |
| **ACADEMIC RECORD** |
| **Course Title** | Final Grade | Credit | **Course Title** | Final Grade | Credit |
| **ENGLISH** | **SCIENCE** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **MATH** | **FOREIGN LANGUAGE** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **HISTORY / SOCIAL STUDIES** | **ELECTIVES** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Academic Summary** | **Notes** |
| **Year** | **Cumulative GPA** | **Credits Earned** |  |
|  |  |  |
| **I self-certify and affirm that this is the official transcript and record of** [Enter student’s full name]**’s****academic studies through** [Enter either: **20XX** or: **graduation**]**.****Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[Enter administrator’s full name] **(Administrator of Records)** |