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| OFFICIAL HIGH SCHOOL TRANSCRIPT |

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| Student Information | School Information |
| Full Name:  Address:  Phone Number:  Email Address:  Date of Birth:  Parent/Guardian: | **Name:**  **Address:**  **Phone Number:**  **Email Address:**  [**Expected**] **Graduation Date:**  **Contact:** |

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| **ACADEMIC RECORD** | | | | | | | | | |
| **Course Title** | S1 | Cr. | S2 | Cr. | **Course Title** | S1 | Cr. | S2 | Cr. |
| **ENGLISH** | | | | | **SCIENCE** | | | | |
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| **MATH** | | | | | **FOREIGN LANGUAGE** | | | | |
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| **HISTORY / SOCIAL STUDIES** | | | | | **ELECTIVES** | | | | |
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| **Academic Summary** | | | **Notes** |
| **Year** | **Cumulative GPA** | **Credits Earned** |  |
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| **I self-certify and affirm that this is the official transcript and record of** [Enter student’s full name]**’s**  **academic studies through** [Enter either: **20XX** or: **graduation**]**.**  **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [Enter administrator’s full name] **(Administrator of Records)** | | | |