



PO Box 966 Bayfield, CO 81122  
970.759.3415

**APPLICATION FOR EMPLOYMENT**  
An Equal Opportunity Employer

Silver SPRUCE Academy does not discriminate on the basis of race, color, national origin, sex, age or handicap. **All sections must be completed.** Use additional "paper" if needed. Please use **BLACK** ink.

**Applicant Information**

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street (and PO Box) City State Zip

Home phone ( ) \_\_\_\_\_ Cell phone ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Social Security number - -

I am applying for the following position(s): \_\_\_\_\_

Do you hold a Colorado Teaching License or Substitute Authorization? \_\_\_No \_\_\_Yes, type \_\_\_\_\_

High School graduate? \_\_\_Yes \_\_\_No Date: \_\_\_\_\_ GED? \_\_\_Yes \_\_\_No Date: \_\_\_\_\_

Citizen of the U.S. or Legal Right to Work? \_\_\_Yes \_\_\_No

**NOTE: All employees are required to provide verification of employment eligibility in accordance with Title 8, U.S. Code, Section 1324A.**

**Job Skills**

Describe any special skills or training you have that will contribute to your ability to perform in the position(s) you have applied for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education**

Name of School(s) (both high school and college)	City	State	Dates Attended	Degree	Date Graduated	Major
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

What are your plans for further professional preparation? \_\_\_\_\_

**Teaching or Education Experience**

School	City	State	Assignment	Year	Supervisor	Address/Phone
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

**Extra Curricular**

Can you speak a foreign language fluently? \_\_\_No \_\_\_Yes, specify language(s)\_\_\_\_\_

Have you coached? \_\_\_No \_\_\_Yes, specify sport(s)\_\_\_\_\_

Experience: Years as Coach\_\_\_\_\_ Level High School \_\_\_ Junior High \_\_\_ College \_\_\_\_\_

Have you sponsored a club or class? \_\_\_No \_\_\_Yes, specify \_\_\_\_\_

**References**

Name	Address	City	State	Zip	Phone Contact #
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Previous Employment** This **must** be filled out completely. Add more pages if necessary.

**Most recent employer/position.** Are you currently working for this employer? \_\_\_No \_\_\_Yes may we contact them? \_\_\_Yes \_\_\_No

\_\_\_\_\_  
Name of Employer Supervisor's Name ( ) Supervisor's Work Phone

From \_\_\_\_\_ To \_\_\_\_\_  
Dates employed Address City State Zip

\_\_\_\_\_  
Reason for leaving Position/Job Title

Duties: \_\_\_\_\_

\_\_\_\_\_  
Salary: \$ \_\_\_\_\_

***2<sup>nd</sup> most recent employer/position:***

\_\_\_\_\_  
Name of Employer Supervisor's Name ( ) Supervisor's Work Phone

From \_\_\_\_\_ To \_\_\_\_\_  
Dates employed Address City State Zip

\_\_\_\_\_  
Reason for leaving Position/Job Title

Duties: \_\_\_\_\_

\_\_\_\_\_  
Salary: \$ \_\_\_\_\_

**Additional Information**

Add any additional information which you believe will assist in a true estimate of your qualifications:

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**Acknowledgement**

- 1. Have you ever been dismissed or asked to resign from an employed position? \_\_\_\_\_Yes \_\_\_\_\_No
- 2. Have you ever been convicted of a violation of law other than a misdemeanor traffic violation? \_\_\_\_\_Yes \_\_\_\_\_No
- 3. Have you ever been \*convicted of a misdemeanor crime involving unlawful sexual behavior or behavior involving children? \_\_\_\_\_Yes \_\_\_\_\_No
- 4. Have you ever been \*convicted of a felony? \_\_\_\_\_Yes \_\_\_\_\_No
- 5. Have you ever been charged with the sale, possession, or use of illegal drugs? \_\_\_\_\_Yes \_\_\_\_\_No
- 6. If you hold, or held a Department of Education issued license/certificate, has your license ever been suspended or revoked? \_\_\_\_\_NA \_\_\_\_\_Yes \_\_\_\_\_No
- 7. Are proceedings for suspension or revocation of your license/certificate currently in progress or pending? \_\_\_\_\_NA \_\_\_\_\_Yes \_\_\_\_\_No

**If any of the above is marked "YES", please provide a statement of explanation.**

*\*"Convicted" means a conviction by a jury or by a court and shall also include the forfeiture of any bail, bond, or other security deposited to secure appearance by a person charged with a felony or misdemeanor, the payment of a fine, a plea of nolo contendere, and the imposition of a deferred or suspended sentence by the court. Conviction does not include a final judgment which has been expunged by pardon, reversed, set aside, or otherwise rendered invalid.*

**Written response to the following questions**

- 1. What do you believe is the biggest educational problem facing schools today?
- 2. How do you deal with alternative education?

**Statement**

My signature below authorizes Silver SPRUCE Academy, Inc. to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and personal references. I release from liability any person giving or receiving such information and further agree that any reference and personal information which becomes a part of this record is to be regarded as confidential and will not be revealed as to the extent permissible by state law.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Driver's License \_\_\_\_\_ )  
State Number

Date of Birth \_\_\_\_\_ )

**THIS INFORMATION IS NEEDED IN ORDER TO MEET THE COLORADO DEPARTMENT OF EDUCATION'S REQUIREMENT FOR BACKGROUND CHECKS.**

Silver SPRUCE Academy, Inc. is interested in securing the services of superior employees. Applicant Note: This application form is only intended as an initial evaluation of your suitability for employment and is not a contract. If employed, you will serve on an at-will basis. This means that your employment may be terminated by either you or the district at any time, with or without cause, or upon two weeks' advance notice. You must complete the entire application to be considered for employment. Any falsification, misrepresentation, misleading statements, or omission of facts on either this application or during the application process will be sufficient reason for your not being offered employment or for immediate termination by the district if you are employed.